



Bureau of Prisons Information Fact Sheet For FCI Berlin, NH

Today, the World Wide Web is the nation's superhighway of information. The information is demand driven and can be viewed 24/7! Access to information offers you power. Whether you are a prospective applicant, a Bureau of Prisons Partner, or a local information broker, the Federal Bureau of Prison wants you to have accurate information available – when you want it – and when you need it.

- ★ Always visit the Federal Bureau of Prisons Official Website at www.bop.gov to gather basic agency information and start the application procedure for any position
- ★ To view recruitment videos on different jobs in the a federal prison, visit www.YouTube.com/TeamTalentRecruiter
- ★ Hearing Impaired? Visit <http://nicic.gov/Work4BOP> sponsored by the National Institute of Corrections
- ★ Be a Fan on our Facebook Page!
 - www.facebook.com/BureauofPrisonsMid-AtlanticRegionTalentTeamRecruitment
- ★ For up to the minute information visit www.twitter.com/BOPRecruiter
- ★ If you would like to take a virtual tour of the Bureau of Prisons Federal Medical Center in Butner, North Carolina, visit www.usphs.gov/Multimedia/VideoTours/default.aspx
- ★ Questions specific to your situation? Email Talent.Team@yahoo.com and you will get a personal response within 48 hours

Facility Characteristics

The Federal Correctional Institution (FCI) located in Berlin, New Hampshire will house approximately 1,152 medium security and 128 minimum security adult male offenders. The approximately \$276 million construction project is underway with anticipated completion Fall 2010. FCI Berlin will employ approximately 320-340 full time staff and hiring should start Spring 2011. The local and regional economy will feel a positive impact not only during the construction phase of the project, but the activation and operating phases as well. Specifically, it is anticipated that the FCI will contribute \$40million annually to the local and regional economy as 80% +/- will be spent locally on salaries, goods, services, and utilities.

Types of Careers

A federal correctional facility is like a small city surrounded by the security of a fence. The institution has Correctional Officer positions, but all employees are considered **Correctional Workers First!** The staff includes positions in Food Service, Medical, Education, Recreation, Religious Services, Psychology Services, Employee Services, Financial Management, IT Services, Safety, Administrative Assistants, and Facilities Management. FCI Berlin Correctional Officer Register will open November 2010. All FCI Berlin vacancies be posted at www.usajobs.gov. You can open your USAJOBS account and complete your federal resume today and sign up for the FREE Job Agents search so you'll never miss a vacancy announcement.

Interested in Health Care Professions?

Email: Barbara Cadogan, Regional Health Systems Administrator at bcadogan@bop.gov

Interested in Chaplain Services?

Email: Edwards Roberts, Regional Chaplain Administrator at NERO3460@bop.gov

Interested in Psychology Services?

Email: Dr. Gerard Bryant, Regional Psychology Services Administrator at gbryant@bop.gov

THE FEDERAL BUREAU OF PRISONS IS AN EQUAL OPPORTUNITY EMPLOYER **Eligibility and Pre-Employment Statements**

Age Requirements

The Attorney General has determined that the initial appointment of employees into Federal Bureau of Prisons law enforcement positions must be **prior to their 37th birthday**, with the following exceptions: Physician Assistant, Medical Officer, Dental Officer, Registered Nurse, Nurse Practitioner, and Chaplains of some faith traditions. Psychologists may be waived up to the date immediately preceding their 40th birthday. Visit www.bop.gov for additional information. Preferable Eligible Veterans may also apply at any age but must complete 20 years to be eligible for law enforcement retirement.

Background Investigation

Employment with the Federal Bureau of Prisons is subject to the satisfactory completion of a **background investigation** to determine suitability for employment as a law enforcement official. Its scope includes law enforcement and **criminal record checks, credit checks**, and inquires with previous employers and personal references. Suitability determinations are based upon a individual's character or conduct that may affect how the agency accomplishes its duties or responsibilities.

Citizenship/Initial Eligibility Requirements

You must be a U.S. Citizen. Occasionally, waivers are available for hard to fill positions when no qualified U.S. Citizens are available.

Employment Interview

Qualified applicants must have an employment panel interview prior to final selection. Normally, interviews are held within the general area (about 250 miles round trip) where the applicant resides. Applicants have to pay travel expenses to and from the interview site and to their first employment location.

Orientation Training

All persons appointed to the Federal Bureau of Prisons must successfully complete in-service training as a condition of employment, including 200 hours of formal training within the first year of employment. This includes orientation of the physical plant, familiarization with policies and procedures, and techniques for supervising and communicating with inmates in their daily activities. Training includes: a. 80 hours of **Institution Familiarization** at the facility. b. 120 hours of specialized training at our residential training center located at Glynco, GA, normally within the first 60 days after appointment and scheduled by the Employee Services Department. This includes four components: Firearms, Self-Defense, Written Academic Test on policies and procedures, and the **Physical Abilities Test (PAT)**.

The Physical Abilities Test consists of:

- a. Dummy Drag – drag a 75 pound dummy three minutes continuously for a minimum of 694 feet.
- b. Climb and Grasp – climb rungs of a ladders and retrieve an item – ideal requirement 7 seconds.
- c. Obstacle Course – ideal requirement 58 seconds.
- d. Run and Cuff – run one-fourth mile and apply handcuffs – ideal requirement 2 minutes, 35 seconds.
- e. Stair Climb – participant, with a 20 pound weight belt, will climb up and down 108 steps – ideal requirement 45 seconds

Physical Examination

All applicants must meet the physical requirements for positions for which they are being considered. This examination will be made without cost to the applicant, usually by a Federal medical officer, and will include a **urinalysis test for drug detection**.